

**NOTICE OF REGULAR MEETING
AND AGENDA FOR
CHEROKEE COUNTY RURAL WATER DISTRICT 13**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District 13 of Cookson, Oklahoma will hold a regular Board Meeting Thursday, July 16, 2026 at 1:00 p.m. at the Water Plant Office located at 20102 W Cookson Bend Rd, Cookson, OK 74427.

AGENDA

The following is business for consideration by the Board of Directors at the above meeting:

NOTE: "Possible action" includes, but is not limited to, approval, authorization, adoption, rejection, denial, amendment, taking no action or tabling the item for disposition at a later date or time.

ROLL CALL

CONSENT AGENDA

1. Approval of Minutes from June Regular Meeting
2. Payment of Claims- Jack Roye
3. Financial Report- Jack Roye
4. Annual Audit Report – Drew Kimble
5. Cut-offs-
6. Forfeitures
Voluntary Forfeiture 21070 W Cookson Bend Rd - premise #1048
7. Adjustments- Acct #68271 premise #1613 \$1821.75
8. New Meter Applications –
8. Resignation of Norman Shipley for CCRWD #13 Board Effective July 16, 2026
9. Discussion, nomination and possible appointment of new Board Member

STATE OF OKLAHOMA, Cherokee County
Filed for record on the 14 day
of July, 2026, at 9:50 a.m.
Cheryl A. Trammel, County Clerk
S. Shirel Deputy



UNFINISHED BUSINESS

Discussion, Action, Report:

1. Discussion of Progress Coordination and Progression with LeBlanc Engineering – Michael Gray
2. Operator Report – Jesse Dry (plant operations/line maintenance)
3. Office Report – The billing office will be closed until at least 7-27-2026
Transfers – 32128 S Hickory Dr, Cookson
23720 E 878 Rd – 8, Cookson #1803
32532 S Skyline Drive, Cookson #1469
20102 W Cookson Bend Rd, Cookson #1253
32132 Hwy 82, Cookson #1008
32288 S 528 Rd, Cookson #1061
32685 S 551 Rd., Cookson #1502
29300 Hwy 82 #120-12, Park Hill #1657
4. Meter Moving Charge Increase – Jesse Dry
5. Discussion and possible action on Employee Policy Handbook
6. Discussion and possible action on new legal representation for the CCRWD #13
7. Discussion and possible action on CCRWD #13 office maintenance

NEW BUSINESS

Discussion & Action:

1. Discussion of adopting an Open Records Act Policy for CCRWD #13

EXECUTIVE SESSION

Name of person posting this Notice:

Ginger Garde

Ginger Garde

Notice posted this 14th day of July, 2026 at or before 1:00 p.m., at the Plant Office, 20102 W Cookson Bend Rd, Cookson, OK.