

NOTICE OF REGULAR MEETING  
AND AGENDA FOR  
CHEROKEE COUNTY RURAL WATER DISTRICT 13

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District 13 of Cookson, Oklahoma will hold a regular Board Meeting Thursday, August 17, 2023, at 1:00 p.m. at the Water Plant Office located at 20102 W Cookson Bend Rd, Cookson, OK 74427.

**AGENDA**

The following is business for consideration by the Board of Directors at the above meeting:

**NOTE: The Board Members may discuss; vote to approve; to disapprove; to table or decide not to discuss any item on the agenda.**

**ROLL CALL**

**CONSENT AGENDA**

1. Approval of Minutes of July Regular Meeting
2. Payment of Claims
3. Adjustments
4. Financial Report
5. Cut-offs

**UNFINISHED BUSINESS**

Discussion, Action, Report:

1. Operator Report –
2. Office Report –
  - a. Financials

**NEW BUSINESS**

Discussion & Action:

1. Discussion to reactivate second meter for Sharon McCarthy, 33023 Hwy 82.
2. Discuss purchase of replacement pump for the intake dock.
3. Discuss next steps to secure the water line on Blue Top Rd, to include replacement or concrete encasement.
4. Consider and take action with respect to a Resolution of the Rural Water District No. 13, Cherokee County, Oklahoma (THE “BORROWER”) agreeing to file application with the Oklahoma Water Resources Board (THE “OWRB”) for financial assistance through the Drinking Water State Revolving Fund Program; approving and authorizing Drinking Water SRF funding from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$1,000,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$1,000,000.00, and authorizing its execution; approving and authorizing the execution of a funding; approving various covenants; approving and authorizing the establishment of a project costs account and approving and authorizing payment of fees and; approving professional services agreements; and containing other provisions relating thereto.
5. Discussion to accept the contract provided by Matthew Coe of Myers Engineering to design, engineer and contract replacement of the operation control panel for the water plant. In addition, to design, engineer and contract the addition of a second microfiltration system for the water plant.
6. Consider and take action with respect to a Resolution of the Rural Water District No. 13, Cherokee County, Oklahoma (THE “BORROWER”) agreeing to file application with the Oklahoma Water Resources Board (THE “OWRB”) for financial assistance through the Rural Economic Action Plan Grant; approving and authorizing Rural Economic Action Plan funding from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$100,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$100,000.00, and authorizing its execution; approving and authorizing the execution of a funding; approving various covenants; approving and authorizing the establishment of a project costs account and approving and authorizing payment of fees and; approving professional services agreements; and containing other

provisions relating thereto.

7. Discuss and take action to accept contract from Nathan Ellis of Public Finance Law Group, PLLC, and Riffe and Associates, PC for agreement for bond counsel and issuer counsel services in reference to application for Drinking Water State Revolving Fund Program through Oklahoma Water Resources Board.
8. Discuss and take action to accept contract from Jon Wolff of Municipal Finance Services Inc., agreement for financial counsel services in reference to application for Drinking Water State Revolving Fund Program through Oklahoma Water Resources Board.
9. Consider and take action with respect to a Resolution of the Rural Water District No. 13, Cherokee County, Oklahoma (THE "BORROWER") agreeing to file application with the Communities Unlimited for financial assistance through the Pre-Development Environmental Loan; approving and authorizing funding from the Communities Unlimited in the total aggregate principal amount of not to exceed \$50,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$50,000.00, and authorizing it's execution; approving and authorizing the execution of a funding; approving various covenants; approving and authorizing the establishment of a project costs account and approving and authorizing payment of fees and; approving professional services agreements; and containing other provisions relating thereto.
10. Consider and take action with respect to a Resolution of the Rural Water District No. 13, Cherokee County, Oklahoma (THE "BORROWER") agreeing to file application with the Oklahoma Rural Water Association for financial assistance through the Oklahoma Rural Development Finance Corporation Loan; approving and authorizing funding from the Oklahoma Rural Water Association in the total aggregate principal amount of not to exceed \$50,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$50,000.00, and authorizing it's execution; approving and authorizing the execution of a funding; approving various covenants; approving and authorizing the establishment of a project costs account and approving and authorizing payment of fees and; approving professional services agreements; and containing other provisions relating thereto.
11. Discuss purchase of I/O Module, Analog, 8 Channel Input, 24VDC for water plant control panel.

**Executive Session**  
**Personnel Matters**

Name of person posting this Notice: Jacque Cialone  
(Type or print)

Jacque Cialone \_\_\_\_\_ Office Manager  
(Signature) (Title)

Notice posted this 16th day of August 2023 at 1:00 p.m., at the Plant Office Fence, 20102 W Cookson Bend Rd, Cookson, OK.